

MAS 624 Writing for the Ministry (2 cr hr or 3 ceu) ONLINE

Instructor Name	Rev. Claudell County M.A.
Office Hours	By appointment, please call.
Telephone	Office: 816-251-3535, ext. 2160; Home: 816-525-3205
E-Mail	ccounty@unityonline.org for questions Claudell.county46@gmail.com for homework only. Please do not use other email addresses or send your homework to multiple email addresses. It gets very confusing!
Required Texts	Lamb, Sandra. <i>How to Write It, 3rd Edition: A complete Guide to Everything You'll Ever Need to Write</i> . NY: Ten Speed Press, Random House. 1998,2006,2011.
Other Required Reading	There will be downloads and research on the web.
Recommended Reading	Strunk, W., & White, E.B. (1999). <i>The Elements of Style</i> (4 th ed.). New York: Macmillan.

Course Description

MAS 624 Writing for the Ministry (2 cr hr or 3 ceu)

This course explores the various written communications that are expected of ministers, from informational e-mails to letters of condolence. Styles, models and written exercises are emphasized.

Learning Objectives

Upon completion of this course, students will be able to:

1. Distinguish between basic writing, pastoral writing and imaginative writing.
2. Write clear, concise examples of basic, pastoral and imaginative writing in the form of newsletters, bulletins, flyers, letters, articles and personal essays.
3. Demonstrate the ability to write in varying styles - inspirational, comforting, informational, business, and creative - as called for in the ministry.

The above learning objectives partially fulfill the following program outcomes for the Master of Divinity:

MD-2. Describe and integrate administrative and leadership abilities to create a productive and growing ministry.

MD-4. Demonstrate appropriate knowledge needed for ministry.

The above learning objectives partially fulfill the following program outcomes for the Diploma in Unity Ministry: