

Deadline:

Exhibit space registrations are due by April 1, 2012.

Cancellation Policy:

In the event that the Detroit Marriott at the Renaissance Center is unavailable due to fire, strikes, work stoppage, natural disaster, or any cause not within the control of the Unity Worldwide Ministries, the exhibitor releases management from all claims which may arise in consequence thereof. Management will refund to exhibitor pro-rated share of the total amount paid by exhibitors less costs and expenses incurred in connection with this trade show. Otherwise, a written notice of cancellation must be submitted if an exhibitor must cancel. Cancellations received prior to April 1, 2012 will be refunded 50%. After that date, no refunds are given.

Checking In:

Exhibitors must check in at the on-site registration desk between 8:00am to 3:00pm on June 11, 2012. Exhibitors not checking in by then will forfeit exhibit space, which may then be reassigned by show management. Exceptions must be submitted in writing by May 1, 2012 to Unity Worldwide Ministries. Exhibitors may move in from 8:00am to 5:00pm on Monday, June 11, 2012 and be ready to open by 9am on Tuesday, June 12, 2012.

Checking Out:

All exhibits must remain intact until 12noon on Friday, June 15, 2012. At that time, exhibitors may begin packing. Exhibits must be completely moved out by 3:00pm, June 15, 2012.

Contents Of Exhibit Space:

Exhibitor agrees to display and have available for order only their products/services.

Eligibility Of Exhibits:

Participation in this show is limited to those displaying products/services related to ministries and their bookstores who display and take orders only for their products/services. Unity Worldwide Ministries reserves the right to determine eligibility of any product, service and/or company for inclusion in the show.

Exhibitor Activities:

Exhibitors agree not to schedule events in conflict with official show schedule without written consent of show management.

Exhibit Space Fees:

Exhibit fees specified on the application/contract include a 6ft skirted table with 2 chairs. Space rental fee is due with this contract no later than April 1, 2012.

Exhibit Space Use:

Space is to be used only by the exhibitor whose name appears on the registration. Exhibitors agree not to sublet, assign, or apportion any space allotted to them.

Compliance:

Exhibitors are responsible for following all pertinent fire and safety codes and regulations required by the Detroit Marriott at the Renaissance Center.

Indemnification:

Exhibitor assumes all responsibility and agrees not to hold the trade show responsible for claims, demands, suits, liability, damages, loss or costs of whatever kind

or nature which might result from any action or failure to act of the exhibitor or any of his/her officers, representatives, personnel, agents, etc., including but not limited to claims of damage, loss, harm or injury to persons or property of the exhibitor or any of its officers, agents, employees or representatives.

Music, Books, Copyrighted Material:

Exhibitors are responsible for getting necessary licenses and permits for use of live or recorded music, photographs, videos, books and other copyrighted materials.

No Retailing:

Unity Worldwide Ministries People's Convention Trade Show is a wholesale event. Merchandise may be sold by order forms only and delivered to convention attendee via common carrier only. Exhibitors wishing to sell/exchange product(s) and/or service(s) for money during convention dates may do so only through the Convention Bookstore on a consignment basis. Exhibitors wishing to do this should read, complete, and sign the Bookstore Agreement/Vendor Inventory Form.

No Smoking:

Smoking is allowed in designated areas only.

Refund Policy:

A written notice of cancellation must be submitted if an exhibitor must cancel. Cancellations received prior to April 1, 2012 will be refunded 50%. After that date, no refunds are given.

Signage And Name Badges:

Exhibitors will receive one exhibit badge and 1 sign with your business name, city and state.

- Badges must be worn at all times while on show premises.
- Exhibitor guests, other than visiting spouses or children, are not permitted without a paid convention registration.

Restrictions:

- Earphones are required to be used by anyone displaying audio/video merchandise due to competing sound volume.
- Safety regulations prohibit the lighting of candles or incense.
- Exhibitors should not block entrance to another exhibit, nor enter without permission.
- Advertising materials or sales brochures may not be distributed outside of exhibit table confines. "Button-holing" is prohibited.
- Raffles, drawings, games of chance or lotteries are prohibited.

Show Hours

Exhibits must be ready for daily openings and be staffed sufficiently.

They may be open from 8:00am to 7:00pm daily; however, scheduled trade show hours are as follows:

Monday, June 11th - Set up 8am - 5pm

Exhibitors must check in with the on-site registration desk to pick up admission badges, set up directions and booth location.

Tuesday, June 12th: 9:00am-6:00 pm
Wednesday, June 13th: 9:00am-6:00 pm
Thursday, June 14th: 9:00am-6:00 pm
Friday, June 15th: 9:00am-12:00pm